



Governor's Traffic Safety Advisory Commission
Michigan Traffic Incident Management (TIM) Action Team
Meeting Minutes
April 6, 2016
9:30 AM
MDOT Horatio Earle Learning Center

Attendance	
Name	Agency
Terry Adams	Adam's Towing
Jason Bodell	Michigan Department of Transportation - North Region
Gregg Brunner	Michigan Department of Transportation - Bay Region
Karen Chadwick	Grand Rapids Police Department/APCO
Bobby Gwizdz	Michigan Department of State
Angie Kremer	Michigan Department of Transportation - Operations
Stephen LaBrecque	Grand Rapids Police Department
Dawn Miller	Michigan Department of Transportation - Operations
Dave Morena	Federal Highway Administration
Lyn Nelson	Marquette Alger Co EMS Med Control Authority, MGH Police & Fire
Heidi Spangler	Michigan Department of Transportation - Traffic & Safety
Christan Trubulsky	AAA Driver Training Instructor

Agenda Item: Governor's Traffic Safety Advisory Commission/Strategic Highway Safety Plan (GTSAC/SHSP) Update
Discussion:
<ul style="list-style-type: none"> • 2015 TIM Action Team Accomplishments were submitted March 30, 2016. • Mini update to program for 2017-2018 with no change in emphasis areas but goals may change. TIM Action Plan updates by July 30, 2016. • Cycle will be changed to coincide with current governor's term of office • Full 2019 SHSP update with the new governor in 2018.
Team: Send comments on new updated TIM Action Plan along with Pictures

Agenda Item: Move Over Michigan Inc. (MOM)
Discussion:
<ul style="list-style-type: none"> • New non-profit organized to increase public awareness of Move Over law. • Website: moveovermichigan.com • Need to educate correctly about Move Over or Slow Down. We do not want to create more secondary crashes from drivers stopping in lane. • Press conference planned for May 2016.
Action: N/A

Agenda Item: 2016 Traffic Safety Summit**Discussion:**

- TIM breakout topic presented: **Managing Roadways During Major Winter Weather Incidents**
 - ✓ Panel composed of Lyn Nelson (Director, Marquette Alger Co EMS Med Control Authority, Marquette General Hospital Police & Fire); Aaron Johnson (Manager, MDOT Ishpeming Transportation Service Center); Robert Lindbeck, Engineer Manager, Alger County Road Commission; Sgt. Steve Webber, Alger County Sheriff Dept.; and Chief Greg Zyburt, Chocolay Twp. Police Dept. Discussed multi-disciplinary collaboration, communication and education in response to winter weather incidents including: closure procedures; how to apply process in own community; TIM training; and reaching out to other local agencies to coordinate TIM before incident occurs.
- Breakout session: Town Hall Meeting GTSAC SHSP2 2016 (Governor's Traffic Safety Advisory Commission/Strategic Highway Safety Plan)
 - ✓ Short presentation then series of same 3 questions presented to attendees in each group.
 - ✓ TIM was one of 6 groups.
 - ✓ SHSP 2016 will be updated based on discussion of questions by group.
 - ✓ Some questions included: what hurdles encountered, what are effective strategies, which persons involved to action, how to get public buy-in, how to increase participation?
 - ✓ TIM group had many comments and interesting discussions.

Action:

Team: 1) Bring suggestions for 2017 Traffic Safety Summit sessions.

Agenda Item: Future Speakers – TIM Action Team Meeting**Discussion:**

- “Crash to care” – procedures for using lights and sirens on emergency vehicles

Action:

Angie Kremer: 1) Investigate suggestion for speaker on “crash to care” for future TIM Action Team meeting.

Agenda Item: TIM Action Plan 2013-2016 – Update/Revision**Discussion:**

GOALS:

- SMART goals update and extension of TIM Action Plan due July 30, 2016.
- Need new photos for new cover. All responders must be wearing high-visibility apparel.
- Update deadlines for SMART goals not yet reached to December 31, 2017: high-visibility apparel compliance for all “workers” at a traffic incident from 59% to 75%; public awareness of Steer It, Clear It Law from 13% to 50%; Mi-TIME training of 20% (6500) of first responder community.
- Add SMART goal for Move Over Law.
- Update deadline for SMART goal not yet reached to December 31, 2018: high-visibility apparel compliance for all “workers” at a traffic incident to 100%.

STRATEGIES:

- Promote and educate the use of high-visibility apparel for first responders:
 - ✓ Gannett-Fleming awarded MDOT research project: “Further Assessment of Safe, Quick Clearance Strategies – Phase II”, and will help create toolbox for high-visibility apparel use. Plan to have kickoff meeting in May 2016. Karen Chadwick (Grand Rapids Police Department/APCO), F/Lt Jim Flegel (MSP), Joel Ballor (Michigan Towing Association/Joe Ballor Towing) and Angie Kremer (MDOT) on assessment panel.
- Coordinate traffic incident response between all responders:
 - ✓ Still accepting applications for new instructors. Need more trainers from all disciplines in Upper and Northern Lower Peninsulas, and more trainers from the fire discipline in Southwestern Michigan, especially the Lakeshore area. More train-the-trainer sessions will be scheduled when there are enough applicants.
 - ✓ New SMART goal having 6,500 first responders (20% of all responders in Michigan) trained by end of 2016.
 - ✓ Over 3,641 first responders now trained as of 4/4/16; exceeded goal of 1,500 trained first responders by end of 2016.
 - ✓ Estimated 4,000 Towing & Recovery responders in Michigan, 20% would be 800.
 - ✓ Gannett-Fleming conducting MDOT research project: “Further Assessment of Safe, Quick Clearance Strategies – Phase II”, will develop strategic plan for TIM; and conduct regional workshops to gather information on local TIM issues.
 - ✓ Add to Action Plan: Promote development of local TIM teams. Consider self-assessment for regions to evaluate TIM readiness.
 - ✓ Team support remains for creating video promoting mutual understanding of incident scene responders. Video would be beneficial in promoting cooperation and collaboration among responder agencies.
 - ✓ Consider infrastructure design modifications to benefit TIM for responders (ex: add gate for use only during incidents; crash investigation sites; full shoulders).
- Conduct training in traffic incident management for all stakeholder groups:
 - ✓ Promote Mi-TIME training to dispatchers. Consider holding multi-disciplinary Mi-TIME training at dispatch center to encourage more dispatcher participation. Very impactful for field responders to meet dispatchers at Mi-TIME trainings; encourages dialog among all responders at training, and benefits future communications after training.
 - ✓ Crawford County Sheriff Department is requiring tow drivers to have Mi-TIME training to be allowed at incident scenes in Crawford County. Jason Bodell (MDOT-North Region) is trying to encourage other law enforcement agencies to require Mi-TIME training for towers on scene. If Mi-TIME training is required for towers, need to allow phase-in period for towers to be trained.
 - ✓ Michigan Sheriffs’ Association will have TIM at 2016 Summer Conference.

Agenda Item: TIM Action Plan 2013-2016 – Update/Revision (continued)**Discussion:****STRATEGIES (continued):**

- Provide public education on safe, quick clearance and vehicle removal laws:
 - ✓ Gannett-Fleming conducting MDOT research project: “Further Assessment of Safe, Quick Clearance Strategies – Phase II”, will measure effectiveness of Steer It, Clear It Law education campaign while incorporating public awareness of Move Over Law; and use media tools to promote Steer It, Clear It message.
 - ✓ Research project to specifically ask public if understanding of Move Over law includes towers.
 - ✓ Incorporate Move Over Michigan (MOM) board into this strategy.

Action:

Team: 1) Submit TIM photos for new Action Plan cover. Please take photos at incident scenes if possible. 2) Promote Mi-TIME responder training to first responder community and continue training in Michigan. 3) Inform Angie Kremer about conferences where TIM overview, or 4 hour Mi-TIME training can be incorporated. 4) Submit ideas for infrastructure modification to aid TIM for responders (ex: add gate for use only during incidents; crash investigation sites; full shoulders). 5) Send comments on draft new Action Plan to Angie Kremer for discussion at May Action Plan meeting.

Angie Kremer: 1) Check if 20 is correct number of organizations that comprise National Traffic Incident Management coalition in second paragraph of introduction. 2) Send email notice to team members with assigned action items to confirm continued interest in assignment. 3) Determine number of struck-by responder numbers to tie into Action Plan for increasing responder safety. Study will take some time and may not be available in time for the update. 4) Upon request, provide printout of responders with Mi-TIME training, including discipline type, broken out by county/region. 5) Determine measurement of public awareness of Move Over law from previous study. 6) Revise Action Plan and distribute to team with time to provide feedback prior to July deadline. 7) Reach out to Attorney General for opinion on authority of towers to make lane closures for safe vehicle recovery.

Jason Bodell: 1) Send information to Angie Kremer about agencies and contracts requiring Mi-TIME training for towers on scene. 2) Send Angie Kremer comments from Crawford County Sheriff: how Mi-TIME training has affected day-to-day operations in Crawford County.

Agenda Item: : TIM Action Plan 2013-2016 – Update/Revision (continued)

Action (continued):

Steve LaBrecque: If available, send photos to Angie Kremer of Grand Rapids fire truck struck while responding to incident on November 21, 2015.

Dave Morena: Send wording to Angie Kremer for “infrastructure modification to benefit TIM” for activity to go into new Action Plan.

Bobby Gwizdz: Provide Angie Kremer with dates and cycles that Steer It, Clear It video was shown at Secretary of State branch offices.

Lyn Nelson: Send EMS conference schedule to Angie Kremer with request for 2 sessions of Mi-TIME training (4 hour) at conference.

Future Meeting Date

Next meeting at the Grand Rapids Fire Department (GRFD) Training Center - 1101 Monroe Ave NE, Grand Rapids, Michigan 49503 on June 1st, 2016 from 9:30am -11:30am. Includes presentation by Acting Deputy Chief – Support Services, Ron Tennant, GRFD, on Utility 2 – a special freeway blocker truck.